

## **Arrie Goforth (Norfolk) Elementary**

Norfolk School District  
Kindergarten – 6th Grade  
Title I Schoolwide  
83% Free and Reduced Lunch  
2017-2018

### **Parent Involvement Coordinator:**

Keela Olson

### **School Phone Number:**

(870)499-7192

### **Parent Involvement Committee Members:**

Deanna Klaus – Principal  
Kerry Kanatzar- 4th Grade Teacher  
Amy Laymon – 3rd Grade Teacher  
April Davis – Parent  
Amanda Rychtarik – School Secretary and Parent  
Sarah Terrill - Parent

### **1. List various communication strategies used in your school to provide additional information to parents and to increase parental involvement in supporting classroom instruction.**

- The school will distribute a monthly newsletter to parents that is developed with participation of the parent-school organization, principal, staff and parent volunteers. It includes school news, a calendar of school activities, and parenting tips related to school achievement such as homework tips, organizational skills, and study skills.
- The school's reading specialist and parent volunteers will create a pamphlet explaining the school's involvement with the state's reading initiative and how the parents can be involved in supporting the goals of this initiative. It will be distributed at parent orientation night and other public meetings.
- The school will provide to parents reports/report cards every four weeks with information regarding their child's academic progress and upcoming classroom and school events.
- Each teacher will send home a folder containing student papers and work samples each week.
- Teachers will routinely contact parents on an individual basis to communicate about their child's progress.
- The school will send flyers home with students and post notices in school facilities about parent workshops and meetings.
- Parents can sign up for our mass texting system using Remind101 to deliver current events and information pertaining to their child.

**2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental involvement and build staff and parent capacity to engage in these types of efforts.**

**(Must include the 2 state mandated parent/teacher conferences each year.)**

- These meetings will include a series of family reading nights that provide an opportunity for parent and their child to experience the school situation in a positive and helpful manner while school staff may provide any needed assistance or encouragement.

- Outside speakers will provide parents with more information concerning ways to make their child's academic life more successful upon request.

- Teachers will hold conferences individually with parents of children in their classrooms. Parents will be given a summary of the student's test scores and an explanation of the interventions teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures.

- The school will encourage parents in the following types of roles and activities to increase their involvement and support for student learning:

- Library assistant
- Teacher assistant
- Book fair helpers
- Grandparents Day
- Awards day presentation
- Field day volunteers
- Family Math night
- Orientation presentations
- Open House
- Parent-school organization
- Red Ribbon week
- Christmas Program
- D.A.R.E. graduation
- Various committees

**3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?**

- The school will work with Norfolk High School to help provide a smooth transition from one school to the next by raising parent awareness of procedures and related activities. The school will also provide an orientation for the upcoming 4th grade parents to help with the transition to the different hallway at the end of the year. The school will host special orientation programs for parents and students to help with the transition. Parents will have the opportunity to meet the new teachers at the end of the school year.

- Provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education.

(Staff Development) The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understand of effective parental involvement strategies. No fewer that three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation.

#### **4. How will your school work with parents to create a School-Parent-Compact?**

- School staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact.

#### **5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?**

- To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement.

- The school shall enable the formation of a Parent Teacher Association or organization that will foster parental and community involvement within the school.

- The school will involve parents on school improvement planning committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way.

#### **6. How will your school provide resources for parents?**

- The school will distributed Informational packets each year that includes a copy of the school's parental involvement plan, survey for volunteer interests, recommended roles for parents/ teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, e-mail...).

- To promote and support responsible parenting, the school shall, as funds are available: Purchase parenting books, magazines, and other informative materials

regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review.

- Create a parent center.
- Include in the school's policy handbook the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions.
- The principal of each school in a school district shall designate (1) certified staff member who is willing to serve as a parent facilitator.

#### **7. How will your school engage parents in the evaluation of your parental involvement efforts?**

- The school will engage parents in the annual evaluation of the Title I, Part A Program's parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents and school staff. The Title I committee, made up of teachers, parents and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth.

#### **8. How will your school use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year?**

- Sponsor seminars to inform the parents of high school students about how to be involved
- in the decisions affecting course selection, career planning, and preparation for postsecondary opportunities.
- The school will ask parents to fill out a parent interest survey at registration or at the first parent teacher conference to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically.
  - The school will use the results of the parent interest survey will be used to plan the parental involvement activities for the year.

The school will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation.

#### **9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)**

- The school will conduct an Annual Title I Meeting for parents of the students who participate in the Title I, Part A Program.
- The school will hold their annual Title I meeting separate from any other meetings or activities to ensure that they have ample time to provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet.

- For each Title I, Part A School, an Annual Title I Meeting must be conducted. The agenda, the sign-in sheet and the minutes for this meeting must be generated separately from any other events and kept on file in the school's office.