

AR
Norfolk School District
44 Fireball Lane
Norfolk AR 72658
870-499-5228

District Parent and Family Engagement Plan

School Year:	2018-2019
Superintendent:	Mike Seay
District Parent and Family Engagement Coordinator:	Janet Wallis
Email (of Coordinator):	janet.wallis@norfolk.k12.ar.us

Parent and Family Engagement Committee Members

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Deanna	Klaus	Principal
Carla	Dollard	High School Counselor
Keela	Olson	Elementary School Counselor
Brittany	Reeves	Teacher
Stacey	Havner	Teacher
Amber	Richard	Parent

Parent and Family Engagement Committee Members

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Todd	Bradbury	Parent

Goal 1: How will the LEA foster effective parent and family engagement strategies and support partnerships among school, parents, and the community to improve student achievement?

1. Develop and disseminate district parental involvement policy on the district and school websites and handed out at parent-teacher conferences.
2. Conduct an annual meeting in the spring to update policy for next year's Title I, Part A program. This meeting will be facilitated by Carla Dollard and Keela Olson.
3. Coordinate parental involvement activities with those of other programs such as the Head Start program, Reading First program, Early Reading First program, Even Start program, Parents as Teachers program and Home Instruction Program for Preschool Youngsters and State-run preschool programs. Keela Olson will coordinate with these programs.
4. Establish parental involvement contact person at each of the Title I, Part A schools. At Norfolk Elementary School, this person is Keela Olson. At Norfolk High School, this person is Carla Dollard.
5. Conduct an annual review of the effectiveness of the parental involvement policy. This will be done at each building during the second parent-teacher conference of the year by Keela Olson and Carla Dollard.

6. Develop district parental involvement committee to create a parental involvement policy and implement parental involvement activities as well as disseminate information to the community to promote parental involvement in the Title I, Part A schools. The committee consists of the following members: Deanna Klaus, administrator; Keela Olson, Counselor; Carla Dollard, Counselor; Brittany Reeves & Stacey Havner, Teachers; Amber Richard, Parent; Todd Bradbury, Parent.
 7. Involve parents in the process of school review and improvement under Section 1116 of NCLB.
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Goal 2: How will the district provide coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental engagement?

1. Conduct ongoing site visits by Deanna Klaus to observe parental involvement practices.
 2. Enhance the awareness and skills of teachers, pupil service personnel, principals, and staff in reaching out to, communicating with, and working with parents as equal partners through such events as orientations, backpack program, parent meetings, fall festival, and other community events.
 3. Building principals will ensure, to the extent possible, that information is sent home in a language and form parents can understand.
 4. Monitor each Title I, Part A school to ensure that each school performs the following tasks:
Develop parental involvement policy.
Offer flexible meeting times.
Provide information to parents about the school's program, include parent information guide.
Develop and use the School-Parent Compact.
Provide training for parents in working with their child to improve academic achievement, to include training on the phone notification system in order to have real-time access to their child's attendance and achievement through newsletters, brochures, and meetings.
Monitoring for these tasks will be provided by Janet Wallis, Federal Programs Coordinator.
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Goal 3: How will the district build the school's capacity for strong parental engagement?

1. The counselor will provide information to participating parents in such areas as national, state, and local education goals, including parents' rights as defined in Title I, Part A. A meeting will be held during the first semester after the Tit
 2. Counselor Carla Dollard(7th - 12th grade) and Counselor Keela Olson(Kindergarten - 6th grade) will assist in the development of parent engagement groups at each school in various grade levels and parent volunteers.
 3. Counselor Carla Dollard(7th - 12th grade) and Counselor Keela Olson(Kindergarten - 6th grade) will provide resources for parents to learn about child development, child rearing practices, and academic strategies that are designed to help parents become full partners in the education of their child.
 4. Involve parents through an annual survey to improve school effectiveness. This survey will be conducted during the second parent-teacher conference of the year. The computer lab will be open for parents in attendance. Carla Dollard is responsible for getting the High School computers ready and Keela Olson is responsible for getting the Elementary School computers ready for parents to take the survey. Information on how to complete the survey will be sent home to all other parents.
 5. Provide any reasonable support for parental involvement at the request of participating Title I, Part A schools. The district will provide food, materials, and supplies when needed for events or meetings.
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Goal 4: How will the district conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parent and family engagement plan as it relates to strategies for increasing parental participation and identifying barriers to greater participation?

1. Survey parents annually, including questions to identify barriers to parental involvement. This information will be included in the survey to improve school effectiveness and completed by parents at the second parent-teacher conference.
2. Counselor Carla Dollard(7th - 12th grade) and Counselor Keela Olson(Kindergarten - 6th grade) will

provide an opportunity for the parents to assist in the development of the evaluation procedures, including analysis of data collected. Parents in attendance at the second parent-teacher conference will have an opportunity to comment on the procedures.

3. Counselor Carla Dollard(7th - 12th grade) and Counselor Keela Olson(Kindergarten - 6th grade) will develop procedures for collecting parent participation documentation through sign-in lists for workshops, meetings, and conferences; schedules; brochures; meeting notes; and other means as appropriate throughout the school year.

4. Use finding from evaluation process to:

- Make recommendations to each participating school for parental involvement policy revision.

- Provide suggestions for designing school improvement policies, as they relate to parental involvement. Deanna Klaus will provide these recommendations and suggestions to each school.

5. Develop and disseminate an annual parent activity evaluation report to share with parents, staff and the community. Teachers at each school will provide information on their parent activity for the year to each building coordinator.

Goal 5: How will the district involve parents in the joint development of the district Title I Application under section 1112 (ACSIP)?

1. Recruit parents to serve on district ACSIP committee to develop the Title I Application. Our ACSIP Coordinator calls the parents when they are selected for the ACSIP committee. The names of the parents on our committee are: April Davis, Glenn Cunningham, and Sarah Terrill.

2. Recruit parents for a district Parent Advisory Committee

3. Encourage the formation of partnerships between the district and local businesses that includes roles for parents.

ADE Reviewer Responses:

Goals	Attention: Changes Needed!	In Compliance	Comments	Date of Feedback
Goal 1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Norfolk School District's 2018-2019 Parent and Family Engagement Plan has been reviewed and is in compliance. No revisions are needed at this time. The plan can now be posted to your website. Please, retain a copy of this review along with a copy of your 2018-2019 Parent and Family Engagement Plan for your records. Thanks so much for the hard work and effort that went into completing your plan.	10/4/2018
Goal 2	<input type="checkbox"/>	<input checked="" type="checkbox"/>		10/4/2018
Goal 3	<input type="checkbox"/>	<input checked="" type="checkbox"/>		10/4/2018
Goal 4	<input type="checkbox"/>	<input checked="" type="checkbox"/>		10/4/2018
Goal 5	<input type="checkbox"/>	<input checked="" type="checkbox"/>		10/4/2018